



Contract Solutions Inc.

...strategic organizational solutions

csi@contractsolutions-inc.com

DUNS Number: 626389303

CAGE Code: 4KFT8



Our Company

Contract Solutions, Inc. (CSI) is a premier 8(a) and economically disadvantaged woman-owned business that has been supporting government agencies since March 2008. Our team has extensive project management, accounting and acquisition experience. Many CSI team members have Secret Clearances and are DAWIA Level II and III certified. As a customer-focused, quality-driven organization, CSI uses industry-best practices for continuous improvement, process streamlining and increased quality to meet our customers' complex operational goals and requirements.

Our Vision

We maintain the highest ethical standards while diligently executing our client's mission. The heart of our mission is to exceed customer expectations through leadership, strategic solutions, and operational excellence.

Our Team

We hire experienced professionals that can provide high quality services to every client in the following areas:

- | | | |
|--------------------------|-----------------------------|--------------------------------|
| ▪ Acquisition Support | ▪ Business Support Services | ▪ Administrative Support |
| ▪ Leadership Development | ▪ Project Management | ▪ Technical Writing |
| ▪ IT Support Services | ▪ Human Resources | ▪ Document Conversions |
| ▪ Training | ▪ Contract Closeout | ▪ Logistics |
| ▪ Budget and Accounting | ▪ Help Desk Support | ▪ Engineering Project Services |

Our Team Qualifications & Readiness

- | | |
|---|---|
| ✓ Bachelor Degree (Minimum) | ✓ Working Knowledge of Government Policies and Regulations for Related Experience |
| ✓ Skill in Reporting and Performance Metrics | ✓ Extensive Experience in Business and Accounting |
| ✓ 8+ Years Project Management Experience | ✓ Skilled to Solve Specialized Business Management and Technical Issues |
| ✓ Highly Skilled In Government Charge Card Management | ✓ US Citizens and Pre-Employment Drug Tested |

CSI is a Proud Member of:



Integrity. Commitment. Quality.

10627 Crestwood Drive Manassas, VA 20109 Direct Line: 703.203.9694 Office: 703-686-4846

www.contractsolutions-inc.com



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Why Contract Solutions, Inc.

Contract Solutions, Inc., is a unique company that has moved beyond traditional staff augmentation to provide exceptional and cost-effective acquisition and project management support.

So what sets us apart within the government acquisitions personnel industry?

1. *We provide solutions.* We will use our expertise and knowledge to assist our business partners in achieving their mission goals while ensuring compliance with statutes and regulations.
2. *We ensure our client's best interest:* We will always strive to do that which is in our client's best interest and seek authorized deviations to policy requirements when needed.
3. *We are courteous:* We treat our business partners with dignity and respect.
4. *We encourage collaboration to solve complex problems.* We release the potential of our personnel, resources and capabilities and work with our client to synergistically solve complex problems.

Our Clients

CLIENTS	CORE SERVICES
National Park Service	Acquisition, Admin, Human Resources and Technical
U.S. Department of the Army	Acquisition , Admin, Logistics and Technical
U.S. Department of Agriculture	Acquisition, Accounting and Credit Card Management
Rural Development	Acquisition
U.S. Nuclear Regulatory Commission	Acquisition
Navy Facilities Engineering Command	Engineering Services

Our NAICS Codes

DESCRIPTION	NAICS CODE
Computer Facilities Management	541513
Professional Scientific & Tech Services	541611, 541612, 541613, 541618, 541690
Administration and Support Services	561110, 561210, 561310, 561320
Professional & Management Development Training	611430
Human Resources Consulting	541612
All Other Business Support Services	561499
Engineering Services	541330

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